



**South Carolina Radiation Quality Standards Association  
Board of Directors Meeting  
Saturday, October 12, 2002  
Capitol Consultants, Inc.  
1122 Lady Street, Suite 1115, Columbia, SC**

**Call to Order/Attendance**

President Caldwell called the meeting to order at 9:15 a.m. Trustees present were: President Deb Caldwell; Cynthia Waystack; Dr. Carlisle Hewitt; Dr. Brandon Percival; Dr. Roxzanne Breland and Keely Fagen, Executive Director. Trustees Dr. Susan Keeshan, Dr. Ralph Riley, Wanda Hancock, Elvin Sutton, Judy Weathersbee and Gail Alewine were absent. Robert Owens represented Aaron Gantt, ex-officio member.

A quorum was met at 10:00 a.m. Dr. Ralph Riley and Gail Alewine gave their proxy to Dr. Roxzanne Breland via telephone.

**Welcome and Introductions**

Introductions were made and the following Freedom of Information Act (FOI) compliance statement was read: "A notice of this meeting, its time, date and purpose has been posted with the Associated Press and the Governor's Office in accordance with the Freedom of Information Act that the public be notified when the public's business is conducted." A motion was made, seconded and passed to accept the FOI compliance statement.

**Open Forum to the Public**

President Caldwell asked if there was anyone present to address the Board in the open public forum. The policies and procedures for the open forum are as follows:

1. Anyone wishing to address the Board of Directors must sign in prior to the meeting.
2. All of those who have signed in will be granted five minutes to address only those issues listed on the meeting agenda. Comments will be limited to five minutes per person and will be timed by the Executive Director.

Ms. Fagen noted that there was no one in attendance for the public forum.

**Approval of Minutes**

The Board reviewed the minutes from the July 20, 2002 minutes. A motion was made, seconded and passed to approve the minutes.

### **President's Report**

President Caldwell welcomed the Board and thanked them for their attendance. She reported that Ms. Kim Nodine had represented the SCRQSA at the ARRT meeting in September to review the Bone Densitometry exam. President Caldwell reviewed the details of the exam and types of questions that would be covered. The recommendation was made to contract with the ARRT to offer the Bone Densitometry exam. A motion was made, seconded and passed to approve the use of the ARRT's Bone Densitometry exam. Ms. Fagen expects the exam to be available in January.

President Caldwell noted that a penalty needed to be established for late renewal applications. A motion was made, seconded and accepted to charge a \$10 fee on late renewals.

The Board received a letter from a Mr. Daniel Gaskell, regarding modified barium swallow studies. Mr. Gaskell stated that his hospital wanted to investigate if, during a modified barium swallow test, only a Speech Language Pathologist and Radiologic Technologist could be present. Current SC Department of Health and Environmental Control (SC DHEC) regulations require that only a licensed practitioner can perform fluoroscopy procedures, which would include the modified barium swallow. A motion was made, seconded and passed to write a letter of support for SC DHEC's position and regulations to Mr. Gaskell.

The Board discussed the status of the Radiologic Practitioner's Assistant, which is a new program offered by a limited number of schools in the US. The ARRT and ASRT have not determined how they will register a Radiologic Practitioner's Assistant.

President Caldwell reviewed the current terms of office for SCRQSA Board members. For those members whose term will expire in July 2003, she requested a letter of appointment from each association by June 30, 2003. Board members serve for a period of four years. She also noted that elections for the offices of President, Vice President, Secretary and Treasurer would take place at the January meeting.

#### **Create Subcommittee for Special Circumstance Certificate Approval**

President Caldwell reported at the July 20, 2002, meeting, the Board had discussed creating a subcommittee for special circumstance certificate approval. This subcommittee would then present their recommendations on certification to the Board, rather than the Board reviewing each case. Ms. Fagen reported that one member had already volunteered and that she would ask two additional members to serve.

#### **Adopt Statement for Foreign Educated Candidates**

Ms. Fagen presented a proposed statement for foreign educated candidates for the Board to review. She had consulted other State Boards' policies on foreign educated students and presented those policies to the Board. Attorney Timothy Harbison will review the statement as well. Ms. Fagen asked the Board to review the policy for future approval.

### **Executive Director's Report**

Ms. Fagen reported on the current SCRQSA certificates issued. There was some discussion as to the number of expired certificates. Ms. Fagen will keep a history of these expired certificates. As of October 9, 2002, there were a total of 4,904 certificates issued.

### **Website Additions**

Ms. Fagen presented a proposal to the Board for new website additions. The new section would allow for members to update their contact information and view the status of their certificate. This is similar to the ARRT website, where an RT's information can be viewed online. The SCRQSA website would require the member to enter their social security number and name, which would provide security. The member would then be able to visit the website, rather than call to inquire as to the status of the renewal. The cost for the site addition and design would be \$1,500. No additional monthly charges would be applied, as staff will upload the data. A motion was made, seconded and passed to approve the website addition.

### **Recommendation from the SCSRT Educators Meeting**

Ms. Fagen reported that she had attended the Educator's meeting of the SCSRT with President Caldwell. She presented two recommendations from the meeting: 1) to review and increase the limited exam passing score and 2) to offer a "student" certificate. Ms. Fagen noted that their recommendation for exam scoring was to have the same score for a limited radiographer as required by the ARRT for RT's, which would be a 75. The current passing score for the limited exam is 65. A motion was made, seconded and passed to take these recommendations under advisement. The Board will review ARRT recommendations and reports and take action at the next meeting.

### **Review of Application Procedures for Students**

Ms. Fagen reviewed the application procedure for students. One year students: Upon graduation from a one-year program, the student can apply for a temporary limited certificate with the following: application, \$50 fee and letter from the program director stating the student has graduated and is eligible to take the limited general exam. The graduate can, at the time of application for certification, apply to take the exam and provide the following: exam application and \$70 fee. Two-year students: Upon successful completion of limited radiographer competencies, the student can apply for a temporary limited general certificate. The student would provide: application, \$50 fee and a letter from the program director stating that the student has completed the competencies required for certification as a limited radiographer. Following graduation from the program, the student can apply for a temporary unlimited radiography certificate. The student would provide: application, \$50 fee and a letter from the program director stating the student had graduated and are registry eligible. Once the student has passed the registry, they can provide the SCRQSA with a copy of the current ARRT card and their certificate would become permanent.

### **Host the Radiography Recertification Course – Modules A, B, C**

Ms. Fagen presented a request to the SCRQSA to host the radiography recertification course for any certificate holders that still need the course. The Board discussed the request and noted that the SCRQSA was not intended to serve as the provider of continuing education. A motion was made, seconded and passed to not host the course.

### **Certificate Holders on Probation in Other States**

Ms. Fagen reported that the Arizona Board had reported that a SCRQSA member's Arizona radiography license had been placed on probation. Ms. Fagen wanted to verify that the SCRQSA should add this information to the certificate holder's file. The Board agreed that this information should be kept.

### **Treasurer's Report**

Ms. Fagen presented the financial report. A motion was made, seconded and passed to accept the financial report as information.

### **Other Business**

The next meeting was set as a Board meeting and planning session, to be held January 24-25, 2003.

### **Adjourn**

As there was no further business, a motion was made, seconded and passed to adjourn the meeting at 11:20 a.m.