

**SC Radiation Quality Standards Association
Board Meeting
9:00 AM, February 17, 2007
VIA Teleconference**

Minutes

Welcome and Introductions

President Roxzanne Breland, DC called the meeting to order at 9:00 a.m. Trustees present were: Dr. Roxzanne Breland; Wanda Hancock, Vice President; Gary Martin, Secretary/Treasurer; Judy Weathersbee; Yancey Wells; Cindy Luckett-Gilbert; Dr. Susan Keeshan; Cynthia Waystack; Gail Alewine; Dr. Brian Davies; Dr. Kenneth Spicer; Charles Ditmer (proxy for Aaron Gantt, Ex-Officio); Dr. Ralph Riley; and Keely Fagen, Executive Director.

Compliance with Freedom of Information Act

The following Freedom of Information Act (FOI) compliance statement was read: “A notice of this meeting, its time, date and purpose has been posted with the Associated Press and the Governor’s Office in accordance with the Freedom of Information Act that the public be notified when the public’s business is conducted.” A motion was made, seconded and passed to accept the FOI compliance statement.

Approval of Minutes

A motion was made, seconded and passed to approve the August 26, 2006 Board minutes with the following correction: correct the spelling of SPECT**T**. Ms. Fagen will update the minutes and post to the website.

President’s Report

Dr. Breland thanked everyone for their participation on the Board conference call. She welcomed new Board members Cindy Luckett-Gilbert (SC Society of Nuclear Medicine) and Dr. Bryan Davies (SC Podiatric Medical Association).

Dr. Breland asked the Board to review the Linda Scarfato case. She advised the Board that Ms. Scarfato’s training had been in chiropractic, although she had applied for a Radiography certificate. After discussion, a motion was made, seconded and passed to request that Ms. Scarfato sit for the state exam in Limited Chiropractic. Upon successful passing of the exam, Ms. Scarfato will be issued a Limited Practice-Chiropractic Certificate.

Dr. Breland presented the 2006 exam scores for the Board’s review. In all but one area, South Carolina scores continue to be above the national mean scores. SC scores were .4 of a point below the national in Radiation Protection.

Executive Director's Report

Ms. Fagen reported on the current certifications issued for the SCRQSA: 5,245 permanent certifications, 337 Temporary B, 10 provisional certifications and 24 CE probation certificates for a total of 5,616 current certificates.

Ms. Fagen provided an update to the Board on her research for the scanning system and software needed to update the SCRQSA Database. She advised the Board that she felt the initial quote received for the document scanning software and equipment would only provide a solution to one part of the issue. The Board's goal is to host online renewals and a better solution would be to research a software system that would allow online renewals, improve the database and scan the documents. She has been communicating with other state certification board, ARRT and SC LLR to inquire as to their systems. The Utah Board utilizes "License 2000" which offers much of what we would like to use. She will research several new options.

Ms. Fagen reported to the Board that the ARRT has announced an increase in their annual registration fees from \$15 to \$20 for the first discipline of certification.

Treasurer's Report

Mr. Martin reviewed the financial statement as of December 31, 2006. The total income was \$195,059.14 and total expenses were \$111,605.54. A motion was made, seconded and passed to approve the financial report as information. The Board reviewed the draft budget for 2007. Budgeted income is \$86,200 and budgeted expenses are \$194,330. A motion was made, seconded and passed to approve the 2007 Budget as presented.

Election of Officers

There was discussion as to possibly amending the Bylaws to allow for a two-year election cycle, rather than every year. Ms. Fagen will review this and will place this on the agenda for August.

A motion was made, seconded and passed to re-elect the current officers to another term: Dr. Roxzanne Breland, President; Wanda Hancock, Vice President; and Gary Martin, Secretary/Treasurer.

Other Business

Dr. Breland thanked Ms. Weathersbee for her dedication and service to the SCRQSA Board. She has retired and is no longer eligible to serve. Everyone thanked Ms. Weathersbee and wished her the best of luck.

Several dates were discussed for the Board's next meeting and retreat: August 17-18 or August 24-25. Ms. Fagen will email the dates to the Board for review.

A motion was made, seconded and passed to adjourn the meeting at 9:35 a.m.

Respectfully submitted,
Keely Fagen
Executive Director