

**SC Radiation Quality Standards Association
Board Meeting
February 18, 2005
9:30 a.m., Capitol Consultants, 1122 Lady Street, Suite 1115, Columbia, SC**

Minutes

Welcome and Introductions

Vice President Roxzanne Breland, DC called the meeting to order at 9:35 a.m. Trustees attending were: Dr. Roxzanne Breland; Wanda Hancock; Gary Martin; Judy Weathersbee; Karen Sheriff; Gail Alewine; Cynthia Waystack; Yancy Wells; Aaron Gantt, Ex-officio, and Keely Fagen, Executive Director.

Compliance with Freedom of Information Act

The following Freedom of Information Act (FOI) compliance statement was read: "A notice of this meeting, its time, date and purpose has been posted with the Associated Press and the Governor's Office in accordance with the Freedom of Information Act that the public be notified when the public's business is conducted." A motion was made, seconded and passed to accept the FOI compliance statement.

Open Forum to the Public

Dr. Breland asked if there was anyone present to address the Board in the open public forum. The policies and procedures for the open forum are as follows:

1. Anyone wishing to address the Board of Directors must sign in prior to the meeting.
2. All of those who have signed in will be granted five minutes to address only those issues listed on the meeting agenda. Comments will be limited to five minutes per person and will be timed by the Executive Director.

Ms. Fagen noted that Dr. Stephen Imbeau, Florence, SC, was present to present to the Board. He presented a packet from Dr. Joseph Moyer, President, Allergy Asthma & Sinus Center. Dr. Imbeau is also in the practice. He asked the Board to consider a Limited Practice Radiographer – Chest and Sinus certificate. Dr. Imbeau stated that as they only take xrays of the sinuses and chest, his staff should not be required to have Limited Practice Radiographer – General certification. He also stated that he thought three members of his staff had been certified under the previous grandfathering clause. Currently, several staff members have temporary certification until September 2005. Dr. Imbeau noted that it would cause a great imposition and added cost for his patients should they have to go to the hospital to have xrays performed. The patient would also have to wait for results longer. Dr. Imbeau thanked the Board for the opportunity to present to them and left the meeting.

The Board of Directors discussed Dr. Imbeau's request and current situation. There is not currently a Limited Practice Radiographer – Chest and Sinus certificate. The request for a Limited Practice Radiographer – Chest and Sinus certificate was denied. The Board felt that the procedures Dr. Imbeau mentioned would require a Limited Practice

Radiographer – General certificate. Ms. Fagen reviewed the current status of the staff at the Allergy Asthma & Sinus Center. Three of his staff members (Debbie Page, Joyce Sanderson and Jill Jones) were issued temporary Limited Practice Radiographer – General certificates in August 2000. The three ladies did complete the 24 hour grandfathering program in June 2002, but the certificates were not renewed. Dr. Imbeau stated that they had sent the documentation and renewal information to the SCRQSA in August 2002 and believed their certificates to be current. The Board discussed the issue and referenced the SCRQSA Rules and Procedures, Article 6, section 2 which states “An applicant for reinstatement of certification issued by the SCRQSA must: a) have complied and agree to continue to comply with the SCRQSA Rules and Procedures and Standards of Ethics; and b) fulfill the continuing education requirements as set out in full in the SCRQSA document entitled Continuing Education Requirements for Renewal of Certification.” A motion was made and seconded to allow the three candidates (Page, Sanderson and Jones) thirty (30) days to submit the fees and late payment for the two missed renewal periods (totaling \$120 each) and to submit documentation of the continuing education that should have been completed during this time (18 hours). Following receipt of the above documents and fees, the candidates would receive permanent Limited Practice Radiographer – General certification. The motion was approved. Ms. Fagen will send Dr. Imbeau a certified letter indicating the above information. Further, a motion was made, seconded and passed to add the following statement to the letter: “failure to comply with this request will result in revocation of certificate.”

The Board then discussed the other three staff members of the practice (Cassandra Smith-Elberbe, Mary Hicks and Winnie Fields). These three were issued provisional Limited Radiographer General certificates in September 2004 based on the provision that they would be enrolled in and complete the York Technical College Limited program. At this time, Ms. Fagen has confirmed that the ladies have not enrolled in the program. The provisional certificates will expire in September 2005 and will not be able to be renewed unless they have completed the program and sit for the exam.

A motion was made, seconded and approved that will require candidates to provide proof of enrollment in the course commensurate with the provisional certificate for which they are applying.

Approval of Minutes

A motion was made, seconded and passed to approve the minutes as presented.

President’s Report

Dr. Breland welcomed everyone and introduced the newest member of the Board, Mr. Yancy Wells. Mr. Wells is a representative of the SCSRT.

Dr. Breland reviewed the Limited Practice Radiography examination scores and statistics provided by the ARRT. For the 2004 year, the South Carolina mean scores were higher than the National mean scores in every category of the examination. In addition, the

South Carolina mean scores were of passing scores (65) in every category. Ms. Fagen will share this good news with the SCSRT Educators Council so that they may share this with their respective Technical College programs.

Dr. Breland asked the Board to review the draft changes to the Limited Scope of Practice Examination as presented by the ARRT. Ms. Fagen will also share this with the SCSRT Educators Council.

Dr. Breland presented a request from Ms. Lindsay Woodward to extend her temporary Radiography certificate to allow her to take a review course in May 2005 before sitting for the state examination. Ms. Fagen reported that Ms. Woodward's certificate would expire on April 11, 2005. Ms. Woodward stated that she had been taking review classes at Midlands Technical College for the past six months and Dr. Bill Mulkey suggested she take the review course in May. After discussion, a motion was made, seconded and passed to not extend Ms. Woodward's certificate. Ms. Fagen will notify Ms. Woodward.

Executive Director's Report

Ms. Fagen reported on the current certifications issued for the SCRQSA: 4,732 permanent certifications, 306 Temporary B, 67 provisional certifications and 25 CE probation certificates.

Ms. Fagen also presented a list of ARRT sanctions as of November 2004. She noted that no SCRQSA certificants were on the sanctioned list. The Board discussed that if any SCRQSA certificants did have their ARRT registry revoked, then the person would not be eligible for renewal of their SCRQSA certificate. Ms. Fagen will consult with legal counsel to determine a policy for this.

Pet/CT Examination Update

Ms. Fagen reported to the Board that she had received numerous inquiries regarding appropriate certification for PET/CT technologists. Currently, the SCRQSA requires an individual to have certification in both Radiography and Nuclear Medicine in order to operate a PET/CT machine. The ASRT and the Society of Nuclear Medicine have worked to define additional education or training requirements and competency testing so that registered radiographers, registered radiation therapists or registered certified nuclear medicine technologists could operate PET/CT equipment. The ARRT will also be reviewing this to determine the clinical and didactic requirements needed to sit for the appropriate examination(s). A task force was created to review the ARRT's actions and to review the possibility of a PET/CT Certificate for SCRQSA. Ms. Fagen, Ms. Sheriff and Mr. Wells will form the task force.

Scopes of Practice Review

Dr. Breland discussed the opportunity for Limited certificate holders to advance in the profession. With continuing education, proper training and clinical study, these technologists could be able to move from a Limited Chest certificate to possibly a Limited General certificate. This would be of great benefit to the technologists and the offices in which they work. This could be accomplished by enrolling in the Limited General course under "advanced placement", receiving training on the competencies of

the Limited General Radiographer by an registered technologist and completing the clinical and didactical studies required. Then, following successful completion of the program, the student would then sit for the appropriate examination. A task force of Ms. Hancock, Ms. Waystack and Mr. Martin would review this.

Treasurer's Report

Ms. Fagen reviewed the current financial report as of December 31, 2004. The total income was \$ 181,362.30 and total expenses were \$101,659.34. The 2005 Draft Budget was also presented for review.

Other Business

The SCRQSA Bylaws require elections to be held at the Winter meeting of the Board. The floor was open for nominations. The following nominations were made: President – Dr. Roxzanne Breland, Vice President – Ms. Wanda Hancock and Secretary/Treasurer – Mr. Gary Martin. A motion was made, seconded and passed to install Dr. Breland as President for the 2005 year. A motion was made, seconded and passed to install Ms. Hancock as Vice President for the 2005 year. A motion was made, seconded and passed to install Mr. Martin as Secretary/Treasurer for the 2005 year.

The next meeting of the Board was scheduled for August 19-20, 2005. There being no further business, the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Keely Fagen
Executive Director