

**SC Radiation Quality Standards Association  
Board Meeting  
February 20, 2004  
9:00 a.m., Capitol Consultants, 1122 Lady Street, Suite 1115, Columbia, SC**

**Minutes**

**Welcome and Introductions**

President Debra Letizio called the meeting to order at 9:05 a.m. Trustees attending were: Debra Letizio, President; Dr. Susan Keeshan, Dr. Brandon Percival, Dr. Ralph Riley, Cynthia Waystack, Karen Sheriff, Aaron Gantt, Ex-officio, and Keely Fagen, Executive Director.

**Compliance with Freedom of Information Act**

The following Freedom of Information Act (FOI) compliance statement was read: "A notice of this meeting, its time, date and purpose has been posted with the Associated Press and the Governor's Office in accordance with the Freedom of Information Act that the public be notified when the public's business is conducted." A motion was made, seconded and passed to accept the FOI compliance statement.

**Open Forum to the Public**

President Letizio asked if there was anyone present to address the Board in the open public forum. The policies and procedures for the open forum are as follows:

1. Anyone wishing to address the Board of Directors must sign in prior to the meeting.
2. All of those who have signed in will be granted five minutes to address only those issues listed on the meeting agenda. Comments will be limited to five minutes per person and will be timed by the Executive Director.

Ms. Fagen noted there was no one present to address the Board.

**President's Report**

President Letizio reviewed a report of the ARRT's 2003 results of the national radiography, therapy and nuclear medicine exams.

President Letizio reported on the past issue of the Dr. Essmen case. Dr. Essmen's staff had been enrolled in the York Technical College class. The Board had previously tabled the discussion of the certifying exam for the hand certification. Ms. Fagen reported that the ARRT did not provide an exam for the hand and wrist only. There was discussion over the exam curriculum for the hand certification. The candidates could take the technical core of the Limited Exam as provided by the ARRT. The concern of the Board is that the candidates take quality films to aide the patient and for the safety of the patient and the technician. In the future, there could be additional candidates that will need to certify in hand. They will need to take the course as offered currently by York Technical College and take the core section of the Limited Exam.

A motion was made and seconded to create a Limited General – Hand certificate based on the fact that any x-rays taken of the hand are with a podiatric x-ray machine only. The motion passed.

The Board discussed the certifying exam for the Limited General – Hand certification. A motion was made and seconded to require those technicians applying for the Limited General – Hand certification to successfully pass the technical core of the Limited Exam and course as previously approved. The motion passed.

Ms. Sheriff reported on the Rad Care Act. The Act is still in committee in the Senate and no South Carolina senators had as of yet signed on to support the bill. There was discussion over the Rad Care Act. Should the act pass, the state would need to ensure any state regulations match those in the Rad Care Act. The state law must ensure the quality and safety to the patient, practitioner and technician.

#### **Mary Anne Hughes Case**

The Board reviewed a petition by Mary Anne Hughes to accept her education as X-ray Technician from the Modern Technology School in Anaheim, CA. Ms. Hughes is petitioning for a Radiography Certificate. She currently holds a Temporary B Limited Radiography-General certificate. The JRC currently does not accredit the X-ray Technician program at Modern Technology School. Ms. Fagen will contact the JRC to inquire if the program was accredited at the time Ms. Hughes completed the program. Should the program have been accredited, Ms. Hughes would be able to sit for the state exam. However, if the program was not accredited, Ms. Hughes would not be eligible to hold a Radiography certificate.

#### **Pam Morrison Case**

The Board reviewed a petition by Pam Morrison for provisional certification in Nuclear Medicine. Ms. Morrison currently holds a certificate in Radiography and is ARRT (R) certified. She is enrolled in the distance learning program in Nuclear Medicine with Weber State University. A motion was made, seconded and approved to provide Ms. Morrison a provisional certificate in Nuclear Medicine if she provides us with documentation that she is enrolled in the Weber State University distance learning program. A motion was made, seconded and passed that if the program is not currently accredited by the JRC at this time then she would not receive certification.

The Board reviewed Regulation 2859, the SC Department of Health and Environmental Control's proposed Standards for Licensing Freestanding or Mobile Technology.

#### **Executive Director's Report**

Ms. Fagen reported on the current certifications issued for the SCRQSA: 4,996 permanent certifications, 34 Temporary A, 290 Temporary B and 80 provisional certifications.

She provided a copy of the updated application forms to the Board for their review. In addition, a copy of the new certificate was distributed. The certificate is now a one-page

form that provides a perforated certificate and lift-off wallet-sized certificate. The new format will allow staff to quickly process certificates.

Ms. Fagen reported that credit card processing will be offered for the upcoming renewal process. Mastercard and Visa will be accepted. This will provide a customer service that will further expedite certification processing.

The Board reviewed topics for the newsletter that will be published. Suggested topics include: Rad Care Act update, Board member's names and their respective associations, continuing education requirements, frequently asked questions on who needs to be certified and the process, upcoming meeting dates, any upcoming seminar information and a reminder that certificates must be posted in the workplace. A postcard should be sent periodically to certificate holders to request address and email updates. The newsletter could then be emailed to those certificate holders providing email addresses.

The next Board meeting was previously scheduled for August 20-21, 2004.

#### **Treasurer's Report**

Ms. Fagen reviewed the current financial report as of December 31, 2003. The total income was \$60,657.34 and total expense was \$88,059.57, representing a net loss of \$27,402.23.

#### **Other Business**

The Board reviewed the Provisional Certification. Provisional certification is currently offered for those enrolled in SCRQSA approved podiatric or chiropractic programs with documentation by the employee's practitioner stating he/she will supervise the employee during the training. The candidate must complete and pass the certifying exam approved in both programs.

Ms. Fagen requested that associations continue to provide the SCRQSA office with upcoming events and seminar offerings.

The next meeting of the Board was scheduled for August 20-21, 2004. There being no further business, the meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Keely Fagen  
Executive Director