

**SC Radiation Quality Standards Association
Board Meeting
9:00 AM, August 22, 2009
Litchfield Beach Hotel, Pawleys Island SC**

Minutes

Welcome and Introductions

President Roxzanne Breland, DC called the meeting to order at 9:00 a.m. Trustees present were: Dr. Roxzanne Breland (SCCA); Gary Martin (SCSRT), Vice President; Cynthia Waystack (public), Secretary/Treasurer; Gail Alewine (SCSMA); Bert Wood (SCSRT); Jack Morris (SCSRT); Anna Homono (SCSNM); Aaron Gantt (DHEC ex-officio); Yancy Wells (SCSRT); Dr. Ralph Riley (SCAFP); Dr. Ken Spicer (SCRS) and Keely Yates, Executive Director. Excused: Dr. Brian Davies (SCPMA) and Dr. Susan Keeshan (SCMA).

Compliance with Freedom of Information Act

The following Freedom of Information Act (FOI) compliance statement was read: “A notice of this meeting, its time, date and purpose has been posted with the Associated Press and the Governor’s Office in accordance with the Freedom of Information Act that the public be notified when the public’s business is conducted.” **A motion was made, seconded and passed to accept the FOI compliance statement.** There was no one present to speak to the Board.

Approval of Minutes

A motion was made, seconded and passed to approve the August 23, 2008 Board minutes.

President’s Report

Dr. Breland thanked the Board for their attendance at the meeting. She welcomed new members Bert Wood and Jack Morris, representatives from the SCSRT.

Dr. Breland updated the Board on the Radiography Assistant bill, which did not have any movement in this past legislative session. Ms. Yates will keep the Board informed of any action on this issue.

Dr. Breland reviewed the Limited Exam Score report and noted that the SC scores continue to be consistent with the National Mean Score.

Dr. Breland invited Mr. Gantt to provide an update of the changes to the Title B Xray Regulations. Mr. Gantt reviewed the changes and also will distribute a copy via email to the Board.

Executive Director’s Report

Ms. Yates reported on the current certificate status: 6,156 permanent certifications, 243 Temporary B, 13 provisional certifications and 10 CE probation certificates for a total of

6,422 current certificates. Ms. Yates noted that staff was making good progress on the scanning of certificate files. All new applicant files are now scanned as they are worked.

Ms. Yates reported to the Board that the Midlands Technical College had decided to stop running the Limited General Program at this time, due to low enrollment. Dr. Riley expressed concern of the lack of available classes for Certified Limited General candidates.

Ms. Yates provided a report to the Board on a comparison of several state licensure boards' certificate fees and processing times. SCRQSA's fee of \$50 is in line with several other states and the 5-7 day processing time is well within the average of other states. None of the states queried provided an expedited application process.

Treasurer's Report

Ms. Waystack reviewed the financial report as presented. As of July 31 2009, total income was \$62,326.00 and total expenses were \$79,386.55. This is a year in which expenses are greater than income. **A motion was made, seconded and passed to accept the financial report as presented.**

Other Business

As an item of information, Dr. Spicer shared with the Board that there was a new Masters level Advanced Nuclear Medicine Assistant program at several colleges in the US. This would create a physician's assistant in the Nuclear Medicine field, similar to the Radiologist Assistant program. Dr. Spicer will provide some additional background information to Ms. Yates.

A motion was made, seconded and passed to enter Executive Session to discuss a personnel matter and Ms. Yates was excused from the meeting. Following Executive Session, Dr. Breland reported that the Board had approved an increase in the amount of \$6,720.00 to the management contract effective January 1, 2010.

The next meeting will be held in the February 2010, date to be determined, and the election of officers will need to take place.

There being no further business, **a motion was made, seconded and passed to adjourn the meeting.**

Respectfully submitted,

Keely Yates
Executive Director