



**South Carolina Radiation Quality Standards Association
Board of Directors Meeting
Saturday, August 16, 2003
Capitol Consultants, Inc. Conference Room
Columbia, SC**

Call to Order/Attendance

President Letizio called the meeting to order at 9:08 a.m. Trustees present were: President Deb Letizio; Wanda Hancock; Judy Weathersbee; Gail Alewine; Dr. Brandon Percival and Gary Martin. Terri Hatcher represented and held proxy for Karen Sheriff. Aaron Gantt, ex-officio member and Keely Fagen, Executive Director were also in attendance. Excused were Vice President Dr. Roxzanne Breland; Cynthia Waystack; Dr. Susan Keeshan and Dr. Ralph Riley. A quorum was established.

Welcome and Introductions

Introductions were made and the following Freedom of Information Act (FOI) compliance statement was read: "A notice of this meeting, its time, date and purpose has been posted with the Associated Press and the Governor's Office in accordance with the Freedom of Information Act that the public be notified when the public's business is conducted." A motion was made, seconded and passed to accept the FOI compliance statement.

Open Forum to the Public

President Letizio asked if there was anyone present to address the Board in the open public forum. The policies and procedures for the open forum are as follows:

1. Anyone wishing to address the Board of Directors must sign in prior to the meeting.
2. All of those who have signed in will be granted five minutes to address only those issues listed on the meeting agenda. Comments will be limited to five minutes per person and will be timed by the Executive Director.

Ms. Fagen noted that two guests were in attendance for the public forum.

President Letizio welcomed Cleve Johnson and Dr. Jim Essmen to the meeting. Mr. Johnson was invited to begin his presentation at 9:10 a.m. Mr. Johnson asked the Board to review his application and additional information in efforts to issue him an unlimited radiographer certificate. President Letizio had reviewed Mr. Johnson's information prior to the meeting. He noted to the Board his experience and work history in Radiography and that he had completed a military radiography course which should allow him an

unlimited radiography certificate, not a temporary limited general which he now has. President Letizio asked Mr. Johnson if the military program was JRC accredited at the time he completed the program. Mr. Johnson indicated that it was.

Dr. Essmen presented information to the Board on behalf of his practice, the Carolina Hand Center, at 9:17 a.m. At the Center, Dr. Essmen noted that he takes primarily x-rays of the hand, wrist and occasionally elbow using a Podiatry x-ray unit. At present, staff were required to have a Limited Practice Radiographer – General SCRQSA Certificate. He requested that the Board allow his staff to work using a Limited Practice Radiographer – Podiatric Certificate. The Board asked Dr. Essmen to describe the procedures and staff used in the x-rays.

Mr. Johnson and Dr. Essmen left the meeting at 9:22 a.m.

President's Report

President Letizio welcomed the Board and thanked them for their attendance. She introduced and welcomed Gary Martin to the Board. Mr. Martin will be the new SCSRT representative for the next four-year term. She reported that in addition to Mr. Johnson and Dr. Essmen, she had another case to present to the Board.

Cleve Johnson Case:

President Letizio reported that in Mr. Johnson's paperwork that he submitted for review, he graduated from the Army Radiography program in 1982. The program was not JRC accredited until 1990 and is now a 42 week course. Mr. Johnson has not completed the grandfathering requirements of his temporary B certificate and the certificate has been extended. A motion was made and seconded to give Mr. Johnson the opportunity to take the limited general state exam and pass by August 31, 2003. After discussion, the above motion was properly amended to allow for the exam to be taken by September 30, 2003, in order for Mr. Johnson to reapply. The motion was approved by the Board, with Trustee Judy Weathersbee abstaining from the vote. He will have a total of three years in which to pass the exam. Ms. Fagen will send Mr. Johnson a certified letter stating the result of the Board's decision.

Dr. Essmen Case:

President Letizio discussed Dr. Essmen's request and noted that he had presented this request previously to the Board. The Board discussed if he should be given an exemption to allow his staff to apply for Podiatric Certificates. However, they are not taking podiatric x-rays so they should not be tested on podiatry and the staff would need to pass a certifying exam. President Letizio would be able to provide a program at York Technical College consisting of appropriate technical and didactic training. Ms. Fagen was asked to contact the ARRT to determine if it would be possible to only take the core section of the limited general exam with hand and wrist questions only. Dr. Essman's staff could take a 36 hour program comparable to the podiatric radiography curriculum which would include 24-hours of instruction on the technical core, 6 hours of instruction in anatomy and positioning of the hand, wrist and forearm and 6 hours of clinical instruction to include the requirement that an RT check off the clinical competencies

identified for the scope of practice (hand, wrist, forearm). The Board tabled discussion on the motion until clarification could be received from the ARRT on a possible exam for hand and wrist.

Gail Alewine Case:

President Letizio reported to the Board that Gail Alewine, a Trustee of the Board, had sent a letter requesting a Permanent Limited Podiatric certificate based on education she completed to gain a Permanent Limited Chest certificate and work experience. President Letizio asked Ms. Alewine to be excused from the discussion. Ms. Alewine left the room. The Board discussed her request and decided that as she had already taken the 24-hour education (grandfather curriculum), she would still need to take the 6-hour clinical and 6-hour didactic sections of the Podiatric Curriculum. In addition, she will need to have an RT check off her competency levels in Podiatry and take and pass the Podiatric Section of the state limited exam.

The minutes from the February 1, 2003, Board meeting were reviewed for approval. A motion was made, seconded and passed to approve the minutes as presented.

President Letizio reported on the CARE Act that has been presented in Federal legislation. A copy of the information was distributed to the Board. If the law passes and federal requirements were more stringent than the SCRQSA, the state would need to increase their requirements. The SCRQSA will keep the Board updated on any changes in the legislation.

She passed out information on upcoming continuing education programs for RTs and Certified Limited Radiographers (CLR).

President Letizio presented a question that the SCRQSA had received regarding Certified Limited Radiographers (CLR): “Should CLRs be required to obtain a Bone Densitometry certificate in addition to their CLR-General certificate in order to perform dexta scans?” It was noted that RTs would not be required to have a Bone Densitometry certificate to perform dexta scans. Bone Densitometry is not in the scope of practice for a CLR. They would be required to have both certificates and this would include passing the state bone densitometry exam.

President Letizio also presented three requests from the SCSRT Council on Education for the Board to review.

1. The first was to create a “student” certificate. The SCSRT suggested that a student certificate would be neither limited nor unlimited, but would allow the student to work. After discussion, the Board decided to continue not issuing a separate student certificate.
2. The second request was to increase the passing score of limited state exams from a 65 to a 75. President Letizio noted that the state passing score of 65 is a raw exam score and the ARRT uses a scaled score of 75 for their exam. The

raw score would be better on a state level as there are fewer number of candidates taking the state exam vs. a national exam. The scoring of the state exam was researched when the SCRQSA first contracted with the ARRT to provide the exam. A score of 65 is the passing score for the state limited exams.

3. The third request was to have the SCRQSA issue only one-year temporary certificates vs. the two-year temporary certificate currently issued. The Board discussed this and determined that one-year may not provide enough time for the candidate to complete the necessary requirements for the certificate. At this time, the Board decided to maintain the two-year temporary certificate. However, the SCRQSA will revisit a one-year temporary certificate in July 2004. At that time, the Temporary A grandfathered certificates would be expired.

President Letizio asked the Board and their respective associations to send the SCRQSA continuing education and program information so that Ms. Fagen could post it to the website for information.

Election of Officers

President Letizio reported that Elvin Sutton's term had ended and that the Board would need to elect a new Treasurer to complete this year's term. She asked for any nominations and Ms. Hancock's name was submitted. A motion was made, seconded and passed to elect Ms. Hancock as Treasurer for this year's term.

Executive Director's Report

Ms. Fagen reported on the current SCRQSA certificates issued. As of July 31, 2003, there were a total of 5,419 certificates issued. Ms. Fagen presented new application forms for the Board to distribute as needed. She noted that she had attended the SCSRT Educators Council meeting and she would be happy to attend other organization's meetings on behalf of the SCRQSA as well. She will work with the SCSRT to allow the students to send in their exam applications prior to graduation. She will then hold the applications until the day they graduate and she receives confirmation from the program director. Upon confirmation, Ms. Fagen will send the applications for processing. Dr. Percival asked if she could attend the Region X meeting for the SCPMA. The Board approved the necessary expenses that would be accompanied by attending the meeting.

Treasurer's Report

Ms. Fagen presented the financial report for the Board's review. A motion was made, seconded and passed to accept the financial report as information.

Other Business

The Board discussed upcoming meetings for the year. It was suggested to continue the retreat format, especially for incoming Board members. It was suggested to have two meetings per year – one in February and one in August. The retreat would be held the 3rd weekend in August and next year this would be August 20-21, 2004. In order to better

accommodate members, the February meeting would be held on the 3rd Friday, February 20, 2004.

Ms. Fagen noted that she had a request for the definition of emergency room as it pertains to the CLR-General. The definition would be “multiple trauma.”

A question was also presented regarding if an RT fails the registry all four times, would they then be eligible to take the SCRQSA’s state radiography exam? The Board discussed this and decided that this would not be allowed. They would be able to take the state Limited General Exam.

Adjourn

As there was no further business, a motion was made, seconded and passed to adjourn the meeting at 12:20 p.m..